



## OUR SAFER STUDIO PLAN

### *Studio Classes*

#### **Require Students & Staff Stay Home if Sick**

We please ask that parents take their child's temperature prior to class time to ensure no elevated temperatures. Any student with an elevated temperature should stay home. If your child has been sick or anyone in your family has been ill, we ask you stay home and participate virtually to protect yourself and others.

#### **Common Areas Remain Closed**

All lobbies, the breezeway of our main building and back patio of our main building remain closed. Parents are welcome to gather no more than 5 minutes before and after class time for drop off and pick up, but we please ask you respect our policy of no group congregating in these areas for the safety of our staff, students and other families at the studio.

Our drinking fountains are closed for the summer, we ask students bring a labeled water bottle to all classes.

#### **Cleaning & Sanitizing**

Our staff continues to diligently clean and sanitize during the day including but not limited to: door handles, bathrooms, ballet barres, floors in dance studios, and much more.

We are installing hand sanitizing stations at BCA and they are expected to arrive this month. In the meantime, we ask students pack a bottle of hand sanitizer in their bag to use upon entering the building.

#### **Face Mask Requirements**

Per Wisconsin's Face Mask Mandate, all BCA staff and guest instructors will be required to wear face coverings. Students ages 5 and older are required to wear face masks as long as it is medically safe for them to do so. Students who are unable to wear a mask due to medical reasons will not be required to provide a doctor's note and will not be questioned by BCA Staff per HIPPA regulations.

We know that face masks for young children and kids who are engaging in physical activity is a topic that draws a lot of emotion on both sides. The BCA Way is to give our best effort to be supporters of change. Most of us can mask and it's in the best effort to keep ourselves and others safe. We ask that grace is given to students who cannot wear a mask. A small number of our students will not be able to wear a mask for a variety of reasons and the executive order protects this. In a world that is increasingly changing, **best-effort + grace** is a winning model for our kids!

Please note that the executive order still allows for our teachers to drop their masks for a moment to give instructions from an appropriate distance of more than 6 feet which greatly increases classroom comprehension which we will continue to do.

While drop off and pick up will remain outdoors for our students, we respectfully suggest masks for those who are able to mask.

### **Social Distancing**

Social Distancing will be practiced for students in common areas (lunch breaks, bathroom breaks, etc) and will be practiced as much as possible during class time. We ask that parents use our floor markers to social distance while at drop off and pick up as well.



## *Virtual Classes*

We are continuing to provide virtual learning options for ALL of our classes upon request from a parent. Please reach out to your Program Director for assistance in getting that set up. We want to make learning easy and safe for all of our families.

## 2020 - 2021 STUDIO POLICIES

Our goal for the season ahead that we will provide an outstanding experience for your dancer and family, no matter what lies ahead. Through this time, BCA has learned to quickly and positively adapt to ever changing circumstances to allow un-interrupted dance education and experiences for your student. We will continue to adapt, adjust and bring you the best of the best, no matter what is to come. Our guarantee is that we will deliver for you!

With that, we have determined the need to put into place following policies for the upcoming season. All parents will need to agree to these policies prior to registering for classes this season. BCA has proven many times over that we will go above and beyond for your family. We are looking forward to serving you this season!

### **Refund Policy**

For families who pay in monthly installments, if your student needs to drop a class for schedule changes or injury/illness reasons, we require a 7-day notice prior to the next billing cycle (1st of each month) that you will not be continuing with classes and no further fees will be charged. The downpayment paid at registration is non-refundable.

For families who pay in full at the time of registration, if your student needs to drop a class for schedule changes or injury/illness reasons, we will refund the balance of your payment for the remaining time of the session at the regular rate, excluding the non-refundable downpayment.

There are no refunds on costume fees for our December Shows after Oct. 15 and no refunds for costume fees for our June shows after Feb. 15.

### **Virtual Learning**

In the case that your child needs to engage in virtual learning, or BCA needs to close for safety or mandate reasons, we will offer virtual learning alternatives. There are no refunds, credits or price adjustments for virtual learning, even if you decide not to attend classes virtually.

### **Positive COVID-19 Exposure**

BCA will follow Waukesha County Health Department recommendations in regards to a positive exposure inside BCA. If your child has had exposure to an individual at BCA who has tested positive for COVID-19 we will inform your family. To date, Waukesha County does not require that we shut down classes even if there is an exposure. We will open up virtual learning opportunities for the weeks following a positive exposure for students to have that option, and also continue to run classes in person as well under our Safer Studio guidelines.

### **Recital Policy**

BCA reserves the right to change recital or event dates, or cancel recital or event dates for safety or mandate reasons due to COVID-19.